

**ST LAURENCE SCHOOL 16-19 BURSARY FUND FOR SIXTH FORM STUDENTS
Application Form**



Part 1: Student Details

Forename	
Middle Name/s	
Surname/Family Name	
Date of Birth	
Age on 31 August 2019	
Home Address	
Postcode	
Telephone Home	
Mobile	
Email Address	

Part 2: Parental Contact Details

Title	
Forename	
Surname	
Relationship	
Address	
Postcode	
Telephone Home	
Mobile	
Email Address	

Part 3: Household Details

Please state who you live with and their relationship to you

Name	Relationship to you e.g. mother, father, brother, sister, partner etc.	Age if under 16

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Part 4: Circumstances

If any of the following circumstances apply to you, please tick the appropriate box:

- You are 16-19, live independently and claim Income Support OR Universal Credit
- You are looked after by the Local Authority
- You are a Care Leaver
- You receive Employment support allowance and either a Disability living allowance or Personal Independence Payment

Please indicate the help you require by ticking the appropriate boxes:

- Travel costs
- Essential course costs (books, trips, equipment, uniform materials etc.)
- Meal costs
- Other (please specify)

Please tick all boxes that apply to this application. Documentary evidence will be required to support the above requests e.g. receipts etc. to show where the money has been spent.

Part 5: Income Details (For Household)

Please indicate which of the following benefits/income you/household are currently in receipt of. Please send evidence to support this income.

Type of Income	Yes/No	Evidence required
A Income Support		An award letter which is less than 3 month old on the date of application
B Working Tax Credit / Child Tax Credit		Pages 1-4 of your most recent Tax Credit Award
C Income-based Employment and Support Allowance (ESA)		An award letter which is less than 3 month old on the date of application
D Other Benefits/Pensions (specify)		An award letter which is less than 3 month old on the date of application
E Earned income with no additional benefits		Include last 3 monthly wage slips or last 6 weekly wage slips or 4 fortnightly wage slips
F Self-employed earnings with no additional benefits		Audited accounts or official tax return
G Sixth Form student in receipt of Free School Meals		Local authority letter / school data

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Part 6: Payment Details (BACS) Account must be in the sole name of the recipient

Name of Bank	
Account Holder's Name	
Account Number	
Sort Code	

Part 7: Declaration

I certify that the information given above is correct and understand that the School has the right to reclaim any funds and equipment costs, if I am found to have provided incorrect information or do not complete my course.

Signature of parent	
Signature of student	
Date	

Part 8: Statement/Behaviour standard

**The continuance of Bursary payments will be subject to the following criteria;
Attendance must be at least 90%, with no unauthorised absence plus being in line with specified targets.**

I accept the above terms: Signature of student.

**Please return this form to the Finance Team at St Laurence School
by 13th September 2019.**

If you need any additional information, help completing the application form or further support,
please contact Mr Blowers (Director of Sixth Form)